

# Thames Valley Patient Experience Strategy Group

23<sup>rd</sup> July 2014

## Meeting Actions

### 1. Patient Leadership

Commissioning of further cohorts, develop once evaluation has been completed. Start planning:

- Re-write tender spec with criteria
- Agree selection process
- Agree who leads what bits
- Agree who will let the tender
- How will we develop cohorts for vulnerable groups

ACTION: (Patient Experience Team) Write plan with possible timescales and identify leads. For agreement.

### 2. Patient Advisory Group

Access to this through the Strategy Group

ACTION: (Sian) both sets of Terms of Reference to be amended to reflect structure. Re-draft to be circulated and agreed virtually.

### 3. Terms of Reference – Strategy Group

ACTION: (Julie) to update with information from “Together”

### 4. Professional Advisory Group

ACTION: (All) Any suggested names for inclusion, let Sian know.

Sian to remove all acronyms in paper(s)

### 5. Strategy Document

ACTION: (Sian & Julie ) Include overall aims and objectives, discuss and agree what other things need to be included

ACTION: (All) Send any comments on the Strategy to Sian (tracked changes) by 6 August.

### 6. Stakeholder Mapping / Communications

Many thanks to those who have completed their mapping.

ACTION: (Sian, Julie & Emma) to complete their mapping. 6 August deadline.

ACTION: (Emma) Transfer picture of post-its on to list so we can cross-reference to ensure nothing is missed. 6 August deadline.

ACTION: (Julie / Kathryn) Paper to be developed During August, brief Sarah beginning of August of requirements.