Changing dates of treatment
Delay or bring forward (cycle or day)
This method can only be used on or before the due date of the cycle being ordered, unless the effective date is changed on Aria to the date the cycle was due. (To change effective date click on System admin tab at the top of the screen, choose security and then choose set effective date. Remember to reset date after you have finished)

On the Treatment Tab, click on the pencil to the right of the regimen. Click on Delay.
NB you can delay part of a cycle this way eg day 8 or 15

Click on Delay Next to be given (if cycle approved) or Next to order (if cycle not approved)
Click on number of days or weeks. Putting a minus number brings it forward.
Select a reason then approve
Always check http://tvscn.nhs.uk/networks/cancer/cancer-topics/chemotherapy/ to ensure most recent version is being used.
Always check http://tvscn.nhs.uk/networks/cancer/cancer-topics/chemotherapy/ to ensure most recent version is being used.